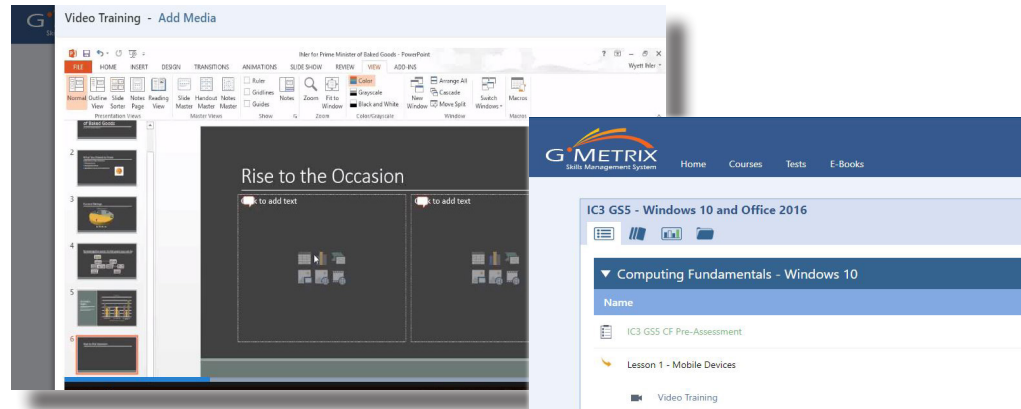




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Course List & Class Hours

Microsoft Office Specialist 2016/2019

	2016	2019	Workbook
Access Expert	14.5 hrs.	22.5 hrs.	Yes
Excel	34.5 hrs.	18 hrs.	Yes
PowerPoint	37 hrs.	26 hrs.	Yes
Outlook	22.5 hrs.	18.5 hrs.	Yes
Word	22 hrs.	26 hrs.	Yes
Word Expert	17 hrs.	14 hrs.	Yes
Excel Expert	17.5 hrs.	22.5 hrs.	Yes

Adobe CC ACA 2015/2018/2019/2020

	2015	2018/2019/2020	
Animate	24.5 hrs.	25 hrs.	Yes
After Effects		35 hrs.	Yes
Dreamweaver	46 hrs.	20.5 hrs.	Yes
Photoshop	33 hrs.	17 hrs.	Yes
InDesign	22 hrs.	21.5 hrs.	Yes
Illustrator	23.5 hrs.	19 hrs.	Yes
Premiere Pro	28.5 hrs.	21.5 hrs.	Yes

Business and Accounting

QuickBooks Desktop		23.5 hrs.	Yes
QuickBooks Desktop 2020		33 hrs.	Yes
QuickBooks Online		18.5 hrs.	Yes
Entrepreneurship & Small Business		14 hrs.	Yes
Communication Skills for Business		21.5 hrs.	Yes

Microsoft Certified Fundamentals

Azure Fundamentals	17.5 hrs.	Yes	
365 Fundamentals*	N/A	Yes	
Dynamics 365 Fundamentals*	N/A	Yes	
Power Platform Fundamentals*	N/A	Yes	

CompTIA

IT Fundamentals	36 hrs.	Yes	
A+ 1000 Series	150 hrs.	Yes	
Network+	60 hrs.	Yes	
Security+	24 hrs.	Yes	

Microsoft Technology Associate

		Workbook
Database Administration Fundamentals	12.5 hrs.	No
HTML5 Application Development Fundamentals	40 hrs.	Yes
Introduction to Programming using HTML and CSS	25.5 hrs.	Yes
Introduction to Programming Using Java	17 hrs.	Yes
Introduction to Programming Using JavaScript	28.5 hrs.	Yes
Introduction to Programming Using Python	20 hrs.	Yes
Mobility and Device Fundamentals	40 hrs.	Yes
Networking Fundamentals	10.5 hrs.	Yes
Security Fundamentals	19 hrs.	Yes
Software Development Fundamentals	7 hrs.	No
Windows Operating System Fundamentals	19 hrs.	Yes
Windows Server Administration Fundamentals	18 hrs.	Yes*

Certiport

IC3 GS5 Spark	13.5 hrs.	Yes
IC3 GS5 (Windows 7 & Office 2013)		
Computing Fundamentals	13.5 hrs.	Yes
Key Applications	11.5 hrs.	Yes
Living Online	11.5 hrs.	Yes
IC3 GS5 (Windows 10 & Office 2016)		
Computing Fundamentals	13.5 hrs.	Yes
Key Applications	11.5 hrs.	Yes
Living Online	11.5 hrs.	Yes
IC3 GS6 (Digital Literacy)		
Level 1	22.5	Yes
Level 2	23.5	Yes
Level 3	21	Yes

Autodesk

AutoCAD	13.5 hrs.	Yes
Revit	15 hrs.	Yes
Inventor	20 hrs.	Yes

*Release Spring 2021