



Employability | Skills | Training



COURSE LIST & CLASS HOURS

With over 35 years of experience, LearnKey offers engaging, interactive, and flexible training mapped to industry certifications. Now available online through GMetrix.

- Full-motion digital video available anytime, anywhere with an Internet connection
- The GMetrix platform provides the ultimate certification training solution with a single sign-on between training and test prep
- Project-based learning lessons and workbooks with hands-on activities help reinforce what the students are learning

Microsoft Office Specialist

	2019	365 Apps
Access Expert	22.5 hrs.	
Excel	18 hrs.	21.5 hrs.
PowerPoint	26 hrs.	22 hrs.
Outlook	18.5 hrs.	
Word	26 hrs.	22 hrs.
Word Expert	22.5 hrs.	16 hrs.
Excel Expert	22.5 hrs.	20 hrs.

Adobe Certified Professional

	2021	2024
After Effects	34 hrs.	TBD
Animate	25.5 hrs.	TBD
Dreamweaver	21 hrs.	TBD
Illustrator	22 hrs.	TBD
InDesign	23 hrs.	28.5 hrs.
Photoshop	33 hrs.	30.5 hrs.
Premiere Pro	21 hrs.	31 hrs.

Cisco Certified Support Technician

Cybersecurity	23 hrs.
Networking	23 hrs.
IT Support	TBD

IT Specialist

Artificial Intelligence	19 hrs
Cloud Computing	TBD
Computational Thinking	TBD
Cybersecurity	23 hrs.
Data Analytics	TBD
Databases	16 hrs
Device Configuration and Management	16 hrs.
HTML and CSS	25.5 hrs.
HTML5 Application Development	24 hrs.
Java	17 hrs.
JavaScript	28.5 hrs.
Networking	10.5 hrs.
Network Security	19 hrs.
Python v2	34.5 hrs.
Software Development	25.5 hrs.
Introduction to Programming Concepts	3 hrs.

Autodesk Certified User

AutoCAD	27.5 hrs.
Inventor	30 hrs.
Revit	15 hrs.
Fusion 360	26 hrs.

Intuit

Certified Bookkeeping Professional	14 hrs.
Design for Delight Innovator	6 hrs.
Personal Finance	17.5 hrs.
QuickBooks Online	18 hrs.

Business

Entrepreneurship & Small Business	14 hrs.
Entrepreneurship & Small Business V.2	13 hrs.

Critical Career Skills

Professional Communication (CSB)	21.5 hrs.
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Computer Fundamentals

IC3 GS5 Spark	13.5 hrs.
IC3 GS5 (Windows 10 & Office 2016)	
Computing Fundamentals	13.5 hrs.
Key Applications	11.5 hrs.
Living Online	11.5 hrs.
IC3 GS6 (Digital Literacy)	
Level 1	22.5 hrs.
Level 2	23.5 hrs.
Level 3	21 hrs.

Microsoft Certified Fundamentals

Azure Fundamentals	12.5 hrs.
Azure AI Fundamentals	25 hrs.
Azure Data Fundamentals	12.5 hrs.
Microsoft 365 Fundamentals	16.5 hrs.
Power Platform Fundamentals	18 hrs.
Security, Compliance, and Identity Fundamentals	16.5 hrs.

CompTIA

IT Fundamentals	36 hrs.
A+ 1100 Series	60 hrs.
Network+	48 hrs.
Security+	24 hrs.