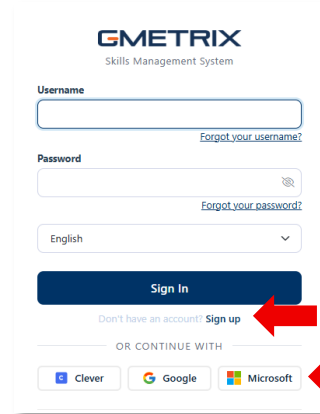


Best Practices – Student Getting Started Guide for Intuit

To access your LearnKey courseware, go to www.gmetrix.net



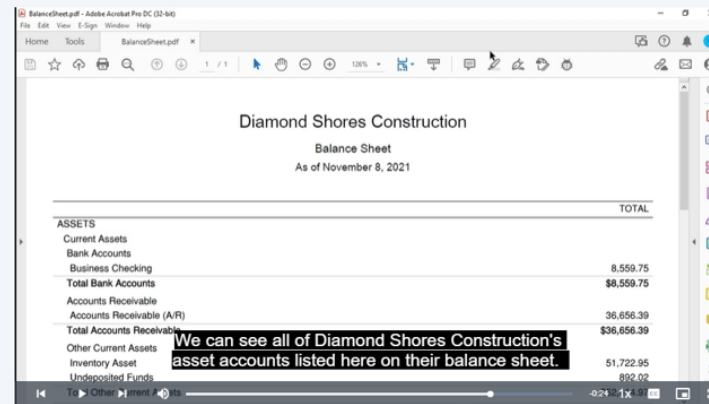
The login page for Gmetrix Skills Management System. It features a 'Username' field with a 'Forgot your username?' link, a 'Password' field with a 'Forgot your password?' link, and a language dropdown set to 'English'. Below these is a 'Sign In' button. A red arrow points to a 'Sign up' link for users without an account. Below the 'Sign In' button is a section 'OR CONTINUE WITH' with buttons for 'Clever', 'Google', and 'Microsoft'. A red arrow points to the 'Sign up' link.

- If you have a GMetrix account, from a Chromebook, Windows, or Mac computer login with your account.
- If you need a new GMetrix account, select Sign up here! or link your Clever, Microsoft, or Google account.
- To redeem a code, select the  key-shaped redeem button and enter the code provided by your instructor.

1. Take Pre-Assessment
2. Watch Video Training
3. Exercise Labs (Follow the on-screen instructions to use the labs that are available for your e-learning device)
4. Review the Glossary
5. Student Workbook Activities (Ask your instructor if you are required to complete them)
6. Take the Post-Assessments (Determine knowledge gained. Passing score = 80% or higher)
7. Review Activity Report
8. Review and utilize the Study Guide from the GMetrix Dashboard

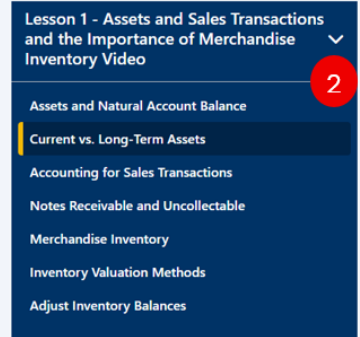


Lesson 1 - Assets and Sales Transactions and the Importance of Merchandise Inventory Video



A screenshot of a video player showing a balance sheet for 'Diamond Shores Construction' as of November 8, 2021. The balance sheet is titled 'Balance Sheet' and 'As of November 8, 2021'. It lists 'ASSETS' and 'TOTAL'. The assets are categorized into 'Current Assets' and 'Long-Term Assets'. A red circle with the number 7 is overlaid on the video player controls. A text box at the bottom of the video frame says: 'We can see all of Diamond Shores Construction's asset accounts listed here on their balance sheet.'

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Business Checking	8,559.75
Total Bank Accounts	\$8,559.75
Accounts Receivable	
Accounts Receivable (A/R)	36,656.39
Total Accounts Receivable	\$36,656.39
Other Current Assets	
Inventory Asset	51,722.95
Undeposited Funds	892.02
Total Current Assets	\$97,831.11
Long-Term Assets	
Property, Plant, and Equipment	
Total Long-Term Assets	\$0.00
Total Assets	\$97,831.11



A table of contents for Lesson 1 - Assets and Sales Transactions and the Importance of Merchandise Inventory Video. The items are listed with a red circle with the number 2 overlaid on the right side.

Lesson 1 - Assets and Sales Transactions and the Importance of Merchandise Inventory Video
Assets and Natural Account Balance
Current vs. Long-Term Assets
Accounting for Sales Transactions
Notes Receivable and Uncollectable
Merchandise Inventory
Inventory Valuation Methods
Adjust Inventory Balances

Remote Learning Best Practices:

- When accessing LearnKey courseware from home, try minimizing additional wifi connections, such as gaming or streaming videos, as they could cause course pages or videos to load slowly.
- If you are using an internet filter or firewall, please ensure the following domains are allowed: media-aws.onlineexpert.com, activity.onlineexpert.com, www.onlineexpert.com, onlineexpert.com, and lms.onlineexpert.com.