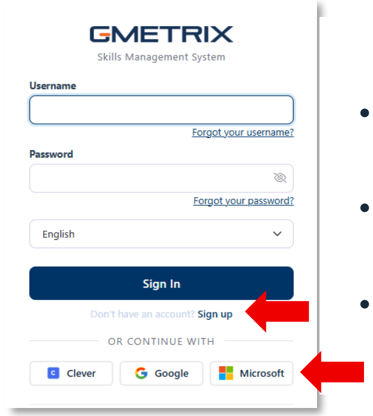
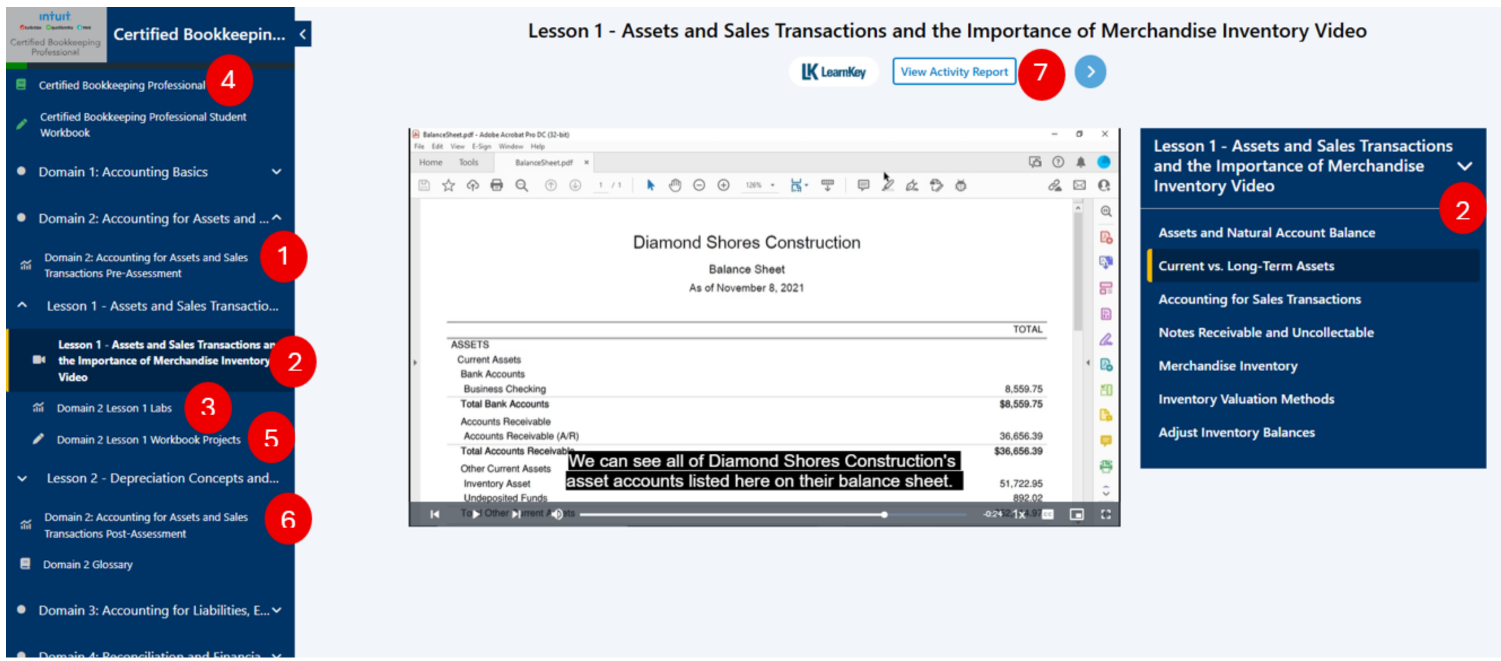
Best Practices – Student Getting Started Guide for **Intuit**

To access your LearnKey courseware, go to www.gmetrix.net



- If you have a GMetrix account, from a Chromebook, Windows, or Mac computer login with your account.
- If you need a new GMetrix account, select Sign up here! or link your Clever, Microsoft, or Google account.
- To redeem a code, select the key-shaped redeem button and enter the code provided by your instructor.

1. Take Pre-Assessment
2. Watch Video Training
3. Exercise Labs (Follow the on-screen instructions to use the labs that are available for your e-learning device)
4. Review the Glossary
5. Student Workbook Activities (Ask your instructor if you are required to complete them)
6. Take the Post-Assessments (Determine knowledge gained. Passing score = 80% or higher)
7. Review Activity Report
8. Review and utilize the Study Guide from the GMetrix Dashboard



Remote Learning Best Practices:

- When accessing LearnKey courseware from home, try minimizing additional wifi connections, such as gaming or streaming videos, as they could cause course pages or videos to load slowly.
- If you are using an internet filter or firewall, please ensure the following domains are allowed: media-aws.onlineexpert.com, activity.onlineexpert.com, www.onlineexpert.com, onlineexpert.com, and lms.onlineexpert.com.