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Username

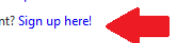
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- If you have a GMetrix account, from a Chromebook, Windows, or Mac computer login with your account.
- If you need a new GMetrix account, select Sign up here! or link your Clever, Microsoft, or Google account.
- To redeem a code, select the  key-shaped redeem button and enter the code provided by your instructor.



1. Watch Video Training

2. **Exercise Labs** (Follow the on-screen instructions to use the labs that are available for your e-learning device)

3. **Review the Glossary** (Key terms and definitions)

4. **Student Workbook Activities** (Ask your instructor if you are required to complete them)

5. **Take the Post-Assessment** Determine knowledge gained (passing score = 80% or higher)

MO-100 Word 2019/365 Associate | Word Session 1 Lesson 1

Lesson 1 - Introduction

Course Opener

How to Study for this Exam

Overview of Word

Starting a Document

Word 2019 Introduction

1. Video player

2. Exercise Labs

3. Reference Material

4. Student Workbook

5. Session 1 Post-Assessment: Insert and Format Text, Paragraphs, and Sections

Remote Learning Best Practices:

- When accessing LearnKey courseware from home, try minimizing additional wifi connections like gaming or streaming videos could cause course pages or videos to load slowly.
- If you are using an internet filter or firewall, be sure to add gmetrix.net and media-aws.onlineexpert.com to the list of trusted sites.