


To access your LearnKey courseware, go to [www.gmetrix.net](http://www.gmetrix.net)



The image shows the G Metrix login interface. It includes a 'Username' field, a 'Password' field, and a language dropdown menu set to 'English'. Below these fields is a 'Sign In' button. Underneath the 'Sign In' button are links for 'Forgot your password?' and 'No account? Sign up here!'. Below these links is an 'OR' separator and the text 'Sign in with an existing provider.' followed by three social login icons: Clever (C), Google (G), and Microsoft (M). Red arrows point to the 'Sign up here!' link and the social login icons.

- If you have a G Metrix account, from a Chromebook, Windows, or Mac computer login with your account.
- If you need a new G Metrix account, select Sign up here! or link your Clever, Microsoft, or Google account.
- To redeem a code, select the key-shaped redeem button and enter the code provided by your instructor.

### 1. Take Pre-Assessment

### 2. Watch Video Training

3. **Exercise Labs** (Follow the on-screen instructions to use the labs that are available for your e-learning device)

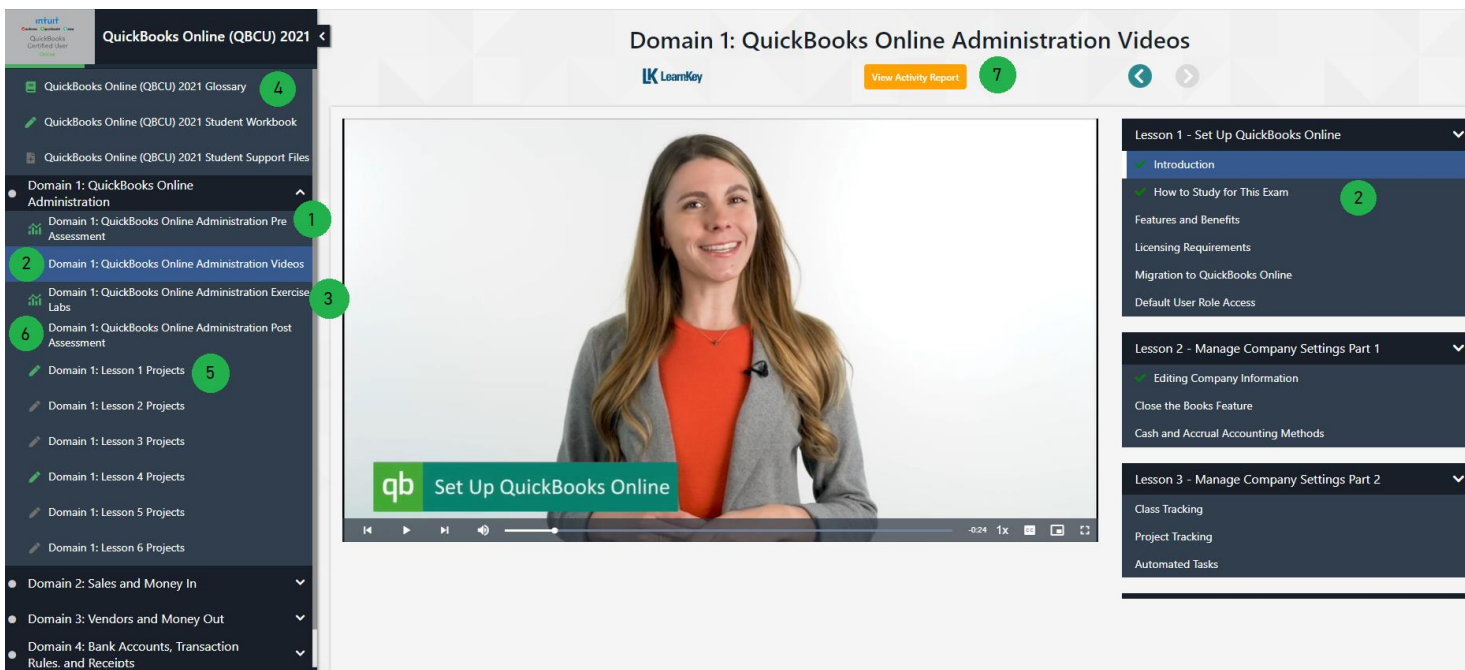
4. **Review the Glossary** (Key terms and definitions)

5. **Student Workbook Activities** (Ask your instructor if you are required to complete them)

### 6. Take the Post-Assessment

Determine knowledge gained (passing score = 80% or higher)

### 7. Activity Report



The screenshot shows the course interface for 'QuickBooks Online (QBCU) 2021'. The left sidebar contains a navigation menu with items like 'Glossary', 'Student Workbook', 'Support Files', and 'Domain 1: QuickBooks Online Administration'. The main content area displays 'Domain 1: QuickBooks Online Administration Videos' with a video player showing a woman speaking. The video title is 'qb Set Up QuickBooks Online'. The right sidebar shows a list of lessons, including 'Lesson 1 - Set Up QuickBooks Online' with sub-items like 'Introduction', 'How to Study for This Exam', 'Features and Benefits', 'Licensing Requirements', 'Migration to QuickBooks Online', and 'Default User Role Access'. Other lessons include 'Lesson 2 - Manage Company Settings Part 1' and 'Lesson 3 - Manage Company Settings Part 2'. Green circles with numbers 1, 2, 3, 4, 5, and 6 are overlaid on the interface to indicate specific steps or items.

### Remote Learning Best Practices:

- When accessing LearnKey courseware from home, try minimizing additional wifi connections like gaming or streaming videos could cause course pages or videos to load slowly.
- If you are using an internet filter or firewall, be sure to add [gmetrix.net](http://gmetrix.net) and [media-aws.onlineexpert.com](http://media-aws.onlineexpert.com) to the list of trusted sites.